

# Trinity United Church

## 2025 Annual Report

*A Church Beyond the Walls & Drawing the Circle Wide*



We are  
 Trinity United Church  
of Ottawa

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# Trinity United Church Mission and Affirming Statement

(Updated and approved by Council, October 2024)

**We are a progressive, welcoming, and affirming Christian community. For us, this means:**

- We strive to explore our diverse beliefs and nurture each other's spiritual growth.
- We study Jesus' teachings and seek to apply them to our lives, striving to live with compassion, pursue social justice, care for creation, and love all.



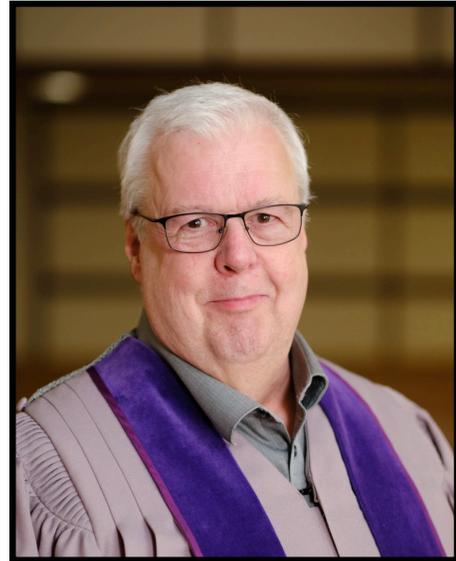
We are an affirming congregation. We welcome and nurture diversity. We especially embrace those who have been marginalized, and actively affirm variations in gender identity, sexual orientation, ability, physical and mental well-being, racial and cultural identities, economic status and family structure. We rejoice in creating sanctuary for all of God's people and welcome them into full participation in our church.



# **Minister's Report**

## **"A Change is Gonna Come"**

It is always a pleasure to talk about the 'new people' in our midst. Now, when I was a younger minister in Montreal, I had occasion to overhear an elderly member of the congregation mention that he was happy to be among some of the new members of the church. I looked around, checked carefully and discovered that there were, in fact, no new people in the room. The youngest member had been part of that congregation for more than thirty-five years. The elderly member had been a member for more than eighty so I suppose new is a relative term.



**Rev. Dr. Wayne Ménard**

We have a few new members in our midst. Some have come to us from other traditions, others from different parts of the city and still others from local congregations that have measured and accommodated change differently than we have. Congregations that respond to change by digging in their heels and moving to a more conservative stance lose progressive members while attracting those who eschew change. The church is a place of change, sometimes powerful change. We wrestle with the demands of change and we respond, to the best of our gifts and abilities, with Christ as our guide. Sometimes we succeed while at other times we do not but we continue to engage, despite our deep desire for peace and stability.

The world does not offer us peace or stability. The financial crisis, investor speculation, corporate and individual greed, and bad management have put us in an unstable position. Friends, this is how most of the world lives - not just in these times, but always. Instability is part of daily life for seventy percent of the world's people. I hear people talking about losing money, how their investments are shrinking. People are losing their jobs. Mortgages are not being paid and car loans are not being honoured.

Maybe it's time for a little perspective. Canadians enjoy considerable wealth. However, the gap between the rich and the poor is not widening, it is shrinking. It is estimated that 3.7 billion people live on less than the equivalent of two dollars a day, but personal wealth is increasing slightly every year. It is estimated that half the world's population has never made a phone call. According to the Economist, there has been a worldwide increase in telephone use. Conservative estimates are in the area of twenty-eight percent. This does not mean that we are getting any richer; it means that the rest of the world is narrowing that chasm between rich and poor. Christ did not come to give us peace and stability. In fact, when peace and stability for us are gained at the expense of billions of people who struggle to keep their families fed and safe, then Christ has condemned us already. Christ never promised us a prime-plus-one mortgage nor did he promise us a congregation where we get to worship with only the ones we choose. Christ said we would be able to worship with those he chooses.

The face of the national church is changing. New Christians arrive in Canada every day and they are attending our churches. They are brought into the light of our sanctuary asking questions and demanding answers in the name of our Lord, Jesus Christ. Sometimes those questions are very difficult to answer. We come face-to-face with the Christ who appears to us as a young family escaping the nightmare of war and famine. We come face-to-face with a woman who has lived her whole life waiting for the day when an African-American would find his way into the White House. A black man in the White House is an answer to Sam Cooke's cry for freedom when he sang, "a change is gonna come." We come face to face with Christ who asks why a gay man cannot be an elder in our church or why a single mother must face the difficulties of raising a family on her own, severely restricted by the lack of daycare facilities.

Friends, we find ourselves needing to respond to new needs, new concerns and new hopes and desires. They are new because those bringing the needs, concerns, hopes and desires express their faith and love of God in ways which, for most, are unfamiliar. This is new and when we encounter something new our first reaction is to hold-on that much tighter to the familiar. But when the familiar excludes and condemns then the familiar must change. "A change is gonna come" and I believe we want to be part of the change. We will find peace and stability but not in the usual ways. It will be a peace that may surpass understanding and a stability that defies reason. We can expect everything because it will come from God.

Peace and stability,  
Rev. Wayne

# **Council Report**

Council members - Perry Calderwood, Helen Barkley, Grant Gilliland, Pam Sheehan. John Comfort, Ken Graham, John Pitcher, Virginia MacLatchy, Mary Myles and Sabrina Nemis. Council accepted Sabrina's departure from Council with thanks for her service on the Committee.

Treasurer – Mark Cuddy

Secretary – Karen Afghan

Chair – Rev. Menard - pro-tempore February 2025 to August 2025

Co-chairs – Linda Hearty and Dave Gibb September 2025 to January 2026

The following meeting notes reflect highlights only of the Council meetings. Council met seven times and has been working on a number of issues over the course of this year.

## **Trinity as a Music Venue:**

Donna Hawkes, our music director, attended the January meeting. She provided information on the repairs to the organ, costs that had already been approved in the budget. These repairs were hoped to bring Trinity's organ to the attention of the community with musical guests arranged to perform in the years ahead, making the church a “Centre of Musical Excellence in the west end”.

In September council was informed that the idea of Trinity as a music venue had come up at Worship Committee meeting several times as a way to increase our visibility by offering our sanctuary as a music venue. Donna is trying to promote this idea. It was clarified that the building would become a music venue, not the worship service. The action team has discussed this idea with Donna. We will continue to promote the sanctuary as a music venue for local musicians.

## **The Hiring of a Minister**

In January a motion was put forward and carried to approve the extension of the appointment of Rev. Dr. Wayne Menard as Interim Intentional Minister at Trinity to September 14, 2026. The extended timeframe of an additional year (2 year interim ministry contract overall) was considered to align well with the work of the Sustainability group and the development of a new Community Profile and a search process.

At our November 4 meeting the process for Calling a New Minister was presented with options. A Motion was proposed and carried that a sub-committee of Council with ad hoc participation and several members of Council meet with EOORC to clarify and detail options and requirements to work towards this initiative moving forward as soon as possible.

Another meeting was held on November 18 to review the process of calling a new Minister. Dave summarized the discussion from the November 4, 2025 meeting. He presented the options in the process for calling a new minister as discussed on November 4, 2025 – 1)the present minister could apply for a Call to Trinity once he is received into the United Church 2)advertise the position on Church Hub open to all UC ministry personnel (same process we followed in 2022) 3)due to financial situation we should have ½ time clergy 4)use lay people 5)extend Wayne’s interim ministry. Wayne recently sent an email to council suggesting we proceed with option 2. It was agreed that for transparency the position would be advertised on Church Hub and the process as outlined in The Manual would be followed. There was no longer see a need for a sub-committee to meet with EORCC prior to the development of a search committee and the initiation of the search process. Dave agreed to announce this decision to the congregation with a request for volunteers for the committee.

### **Finance/Stewardship:**

In January Mark Cuddy presented the financial statements for 2024 and proposed budget for 2025. Both submissions were approved through Motions presented and were to be shared at the ACM in February.

In September Wayne reported that he and Mark Cuddy were planning a Stewardship program. Mark agreed to help prepare some Stewardship material to share with the congregation. Ken offered to contribute to the service, wondering about pledging. It was agreed that Ken, Pam, Linda would have one meeting with Mark and Wayne to discuss Stewardship. In November we received an update on the Stewardship Campaign. Wayne had delivered two services focused on Stewardship and pledge cards were distributed. Mark had provided a letter to be included in the weekly eBlast for several weeks.

In September Mark also provided a verbal summary of how Trinity's finances compare with the results of 2024 and where they are projected for year end 2025.

Information was provided by Grant regarding the large arrival of asylum seekers and refugees at Kitchissippi United Church, over the last few months. A request had come in from the Church governing body to several west end churches to perhaps fund a meal for these new congregants to be held initially once per month at Kitchissippi. A Motion was proposed and carried that Trinity will support this initiative twice in 2026 for a total amount of \$900

### **Council Leadership:**

By our March meeting, no member of the congregation had volunteered to become chair of Council, Rev. Menard was approved by Council to be acting pro-tempore. Rev. Menard will chair all Council meetings until a member of the congregation volunteers for that role.

In September two names came forward for consideration of co-chairs; Linda Hearty and Dave Gibb. Wayne advised council of UCC policy regarding voting of chairs prior to the next ACM . It was clarified that there did not need to be a congregational meeting to vote for co-chairs pro temp until the end of the year, but that they would need to be approved by the congregation for their two-year term at the next ACM. The new co-chairs were elected and it was suggested that we inform the congregation as soon as possible.

### **AED:**

In March Council approved that the chair of Property be asked to begin an investigation toward the purchase of a defibrillator for the church including a training component.

By September the defibrillator had been installed. There is an instruction book that goes with it, but it is almost automatic. Mike and Pam provided an education session for the congregation in June and plan to host another.

### **Sustainability and Action Team**

The report of the Sustainability team was circulated before the March meeting, but the following guests attended our April meeting to formally present the report: Sorin Zaharescu-Constantin, Stephanie Coward-Yaskiw, Ian MacKay

It was explained that the Options Report is the “HOW” to implement our previous discussions around Mission and Purpose..

Some themes emerged from the report:

- Be curious about those who are not at church. Never to be afraid to take a risk and to say “yes”.
- Mission and Purpose should come before money
- Trinity can decide how it wants to do governance, ministry and mission.
- To be sustainable, only hold on to ways of doing things if they are working. If Trinity wants to hold on to what is known, there is legitimacy in that as well, as long as we understand it doesn't lead to sustainability in the long run.
- If we want to grow and be sustainable we need to step out of our comfort zone. We need to focus, so all activities must serve the new mission.
- the themes which ran through all four areas of focus: strengthening community (both internal and external), thriving as a church, use of the building.
- Strategies to help us become relevant include the creation of a community profile (demographics), neighbourhood profile (needs of the neighbourhood).
- There are many grants available to us. As an idea, a summer student could be hired for the purpose of writing grant applications, and there are grants to pay for the student.
- The challenge will be to get everyone in the congregation to work in the direction of the mission.
- Other ideas to help meet our mission include reconsidering our model of governance and combining with other churches. There are different models of governance which can be used in the United Church, the model should be determined by how much energy and time is in the congregation and what best serves the purpose. The model can be big or small, include teams or committees which are permanent or temporary. Any major change must be passed through the region for approval.
- Partnering with other congregations can help live out mission and purpose. Partnering options include multipoint charge, amalgamation (joint and single governance bodies), clustered ministry (requires tons of negotiating, frees financial resources but no property relief), building sharing. If the building does not serve the mission, we must consider why we are staying in the building.
- Investments can be used, rules have been loosened, eg up to \$100k of manse fund can be used without permission.
- The time for action is now. We have spent the year talking about our values and mission, now council needs to set priorities.

- Sustainability is complicated, we need to choose one aspect to tackle first. The first decision is to answer the question: are we working into the future or are we going to continue on as we are until we are no more.

After receiving the report the sustainability committee was dissolved with much appreciation from council and the congregation. (K Graham/J Comfort). It was noted that it is important to communicate to the congregation that the Sustainability Committee had completed its work with the submission of the Options report and been disbanded. The congregation should also have access to the Options report. John Pitcher and Karen Afghan were tasked with the communication on behalf of council. Carried.

Members of the Sustainability Committee were: Ian MacKay, Dave Gibb, Mark Cuddy, Perry Calderwood, Sabrina Nemis, Sorin Zaharescu-Constantin Virginia MacLatchy and Mary Myles. A facilitator, Stephanie Coward-Yaskiw was appointed by EOORC.

For information: Other reports from the Sustainability Committee include the following: April 2024 Congregational Workshop, May 2024 Survey, October 2024 Congregational Workshop to approve the new Mission Statement, and the March 2025 conversation in the Sanctuary.

Following the sustainability report in April, Mark Cuddy and Ian MacKay asked to meet with Council regarding Sustainability and provided a document “Committing to the Future- Trinity United Church” in May. There was a good discussion on where we are and where we would like to be as a congregation which led to a request for a mandate to form a team to explore something like a Centre for Spirituality and Justice, being open to change but respectful of others in the community. It was decided that Ian MacKay and Mark Cuddy form a team to develop an action plan to reflect the congregation’s priorities identified in the visioning process held March 2, 2025 .

### **New Sign:**

Council met in July at a special meeting to receive a proposal and decide on a process for installing a new sign. Wayne clarified that the proposal was not from the sustainability action team. Rosemary Gibb identified that Trinity is trying to attract new members and

meet the needs of current members, and that the current sign is a missed opportunity to share our activities with a broader audience. Rosemary Gibb proposed that Trinity purchase an electronic sign as soon as possible. Total cost \$18,026 + \$4000 to install, \$3500 for the permit, likely \$22500 overall. Mike Velichka agreed to manage the sign project as separate from the Action Team Council approved in principle the purchase of a new digital sign, but asked the property committee to obtain a second quote.

In September the topic of the digital sign was discussed as further information on costs had been gathered at a much less expensive amount. A Motion was put forward and carried that Council recommend the purchase of sign at a congregational meeting once we have the final figures on cost and installation.

### **Stained Glass:**

Chris Humphrey attended our September meeting and made a proposal to Council to create and develop (2) new stained glass windows for Trinity as a similar project to those we currently have in our sanctuary, which were developed and installed in 2013. Chris agreed to fund the project in return for an in kind tax receipt. A motion was put forward and carried to gratefully accept the offer from Chris to create 2 new stained glass windows for our sanctuary. It is hoped that others in the congregation will join Chris in this endeavour.

### **Photo Directory:**

Wayne was contacted about the opportunity to have an updated photo directory created as part of the United Churches' 100<sup>th</sup> Anniversary. We will need individuals to organize appointment times and in return we will get a plaque. As previously those who sit for photos will have the opportunity to buy the photos. Council would like to have a new directory, but plans for this project were put on hold due to the busy Christmas season.

### **Meeting Space:**

Trinity's spaces are often in use, making it difficult to find a room to host church activities during the week. Wayne wondered if the Carson Room could be spruced up, a large table added with chairs. This room would not be rented, but reserved for church activities. Council has agreed to block this room for Trinity use only, at some future time tables and chairs will be set up, décor to be adjusted later.

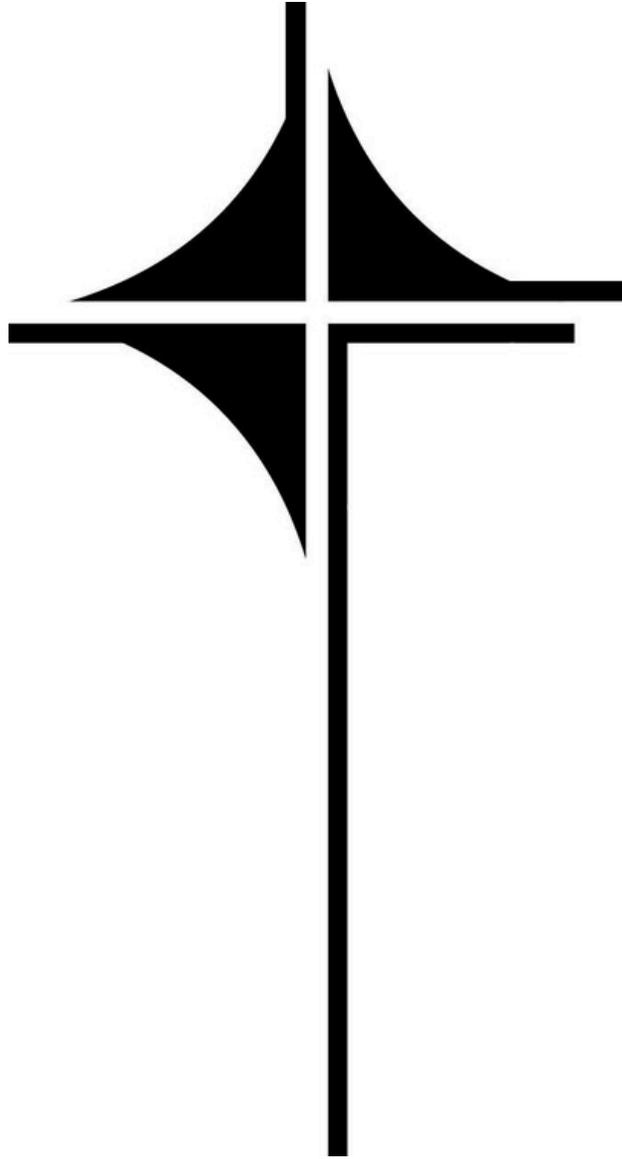
**Meeting Format:**

In September Karen reviewed current policy of 2 in person meetings per year and asked if we as a council want to move to more in person meetings? Some members of council find in person meetings better for the feeling of community, expression, and joy of enjoy each other's company, but it was noted that others find it difficult to drive in the dark or winter conditions. In-person vs Zoom meetings were discussed. It was left to Table Officers to discuss and set the meeting style prior to each meeting, balancing the content against the travel. Later in November it was agreed that council would meet in person in the warmer months (September, October, April and May) and that Zoom meetings would be held in the winter months (November, January, February and March). If Council needed to meet in person over the winter, a special meeting would be held on Sunday after service.

Overall, as Co-chairs of Council, Dave and Linda wish to thank Rev. Dr. Menard (Wayne) for acting as pro-tempore Chair of Council for much of 2025. Your thoughtful guidance and support is greatly appreciated.

Respectfully Submitted By:

Dave Gibb and Linda Hearty



**Worship & Spiritual Practice**

## **Worship Committee**

The Worship Committee (WC) is responsible for arranging and providing worship services and sacraments for the congregation. Meetings are held in the church on the 2nd Wednesday of every month. Feedback is always welcome as we work hard to ensure that the services are meaningful and relevant.

Committee members for 2025 were: Rev. Wayne Menard, John Comfort and Rosemary Gibb (Co-Chairs), Donna Hawkes (Music Director), Courtney Sladden (Office Administrator), Correna McCormick (Children's Program), Liz Harper (Secretary) who beautifies the Sanctuary with flowers and seasonal decorations, Lynne Vail, and new member Sandy Pember, who joined the committee in March. Sheila Meggs continues to schedule the scripture readers for each Sunday.

This past year has been a positive one. Pastor Junior left in August 2024. Rev. Wayne was sent to us in September 2024 as an interim minister. He settled in quickly, impressing us with his progressive theology, his friendliness, and his sense of humour. Over the course of 2025, Rev. Wayne grew fond of Trinity and the feeling was mutual. We spoke to Wayne and to the Region about Wayne applying to be Trinity's permanent minister. Although the Region's bylaws say interim ministers are not allowed to apply, there are ways to appeal this rule and we are looking into that with a fair bit of optimism.

Correna, with Courtney's assistance, is using social media as a way to reach children and possibly encourage them to attend Sunday School at Trinity. Her posts are receiving positive reviews.

While new, more modern hymns are becoming increasingly appealing, Donna will try to incorporate at least one traditional hymn into each service. Wayne will look into using praise music, assuming we can make changes to the wording.

On June 1st the reflection title was “Is the Temple still a house of prayer?” There were mumblings following the reflection that the theology was quite traditional, in that it viewed the Temple (ie the church) as just a house of prayer. Wayne delivered a reply re the “mumblings”. He explained how prayer can be delivered by people in a progressive church, ie. via an ongoing conversation with God, in whatever way each of us perceive God. Wayne’s clarification was received with relief and appreciation by many members (probably most) of the congregation.

An Action Team was formed to carry out the priorities that were defined by the Sustainability Committee at the March 2 congregational workshop. Members of the Action Team are Wayne Menard, Ian Mackay, Mark Cuddy, Jodie Francis, Rosemary Gibb, Kyle Conway. The purpose of the Action Team is to put into place ideas that have a chance of sustaining Trinity into the future. We need to give the people in the community, particularly younger people and families, a reason to give Trinity a try. That means new programs and changes to the Sunday services. New people will need to be educated about what they see and hear in church, which would be valuable for current members to hear as well. The United Church has a history of being the first to try new initiatives so this is not an unusual path for Trinity to take.

### Services of Note

**Jan 19** -Dominique Moreau played the handbell tree

**Jan 26** - Presentation by the Green Team, which is very much supported by Trinity

**Feb 9** - Social Justice presentation by another very valued Trinity committee

**Feb 16** - Anna Afghan gifted us with her violin playing

**Feb 23** - Black History Sunday with Rev. Daniel Fobi from Kitchissippi, and the Cantiamo Women's Choir

**March 2** - Communion in the pews – Sustainability workshop lead by Stephanie Coward-Yaskiw from the Region – The congregation listed its priorities for Trinity

**March 9** – Paula Conlon, flutist – She plays a traditional flute and also a beautiful indigenous one.

**March 16** – PIE Sunday (Persuade, Inform, Entertain) – Lots of yummy pie was shared.

**March 23** – Solo presented by Courtney Sladden

**March 30** – church closed due to ice storm

**April 6** - TJF service with Arlene McKechnie speaking about TEMBO (Tanzania Education and Micro-Business Opportunity)

**April 13** - Palm Sunday

**April 18** - Good Friday - Choir presented the cantata “No Greater Love” - Jackie Hawley directed . Stones placed at the cross.

**April 20** – Easter – 10 children were present and participated with Wayne in Communion at the front of the Sanctuary.

**April 27** - Earth Day/Scouting Day – Unfortunately the Scouts declined to participate – they may come in the Fall.

**May 4** – Cantiamo Apprentice and Training Choirs and Paula Conlon on flute.

**June 1** - We appreciated the lovely piano music of young Noella Shiposh.

**June 8** – Pentecost

**June 15** - 100 year anniversary of the UCC. The city churches were invited to participate in a city wide service at the EY Center. We contributed a square of material showing the Trinity cross for the quilt that will be made. Many Trinity people attended. Others watched the livestream from Trinity.

**June 22** – National Indigenous Peoples Day – Donna chose some Indigenous music

**July and August** – summer break

**September 28** - Orange Shirt Sunday October 24 – Sheila Meggs gifted a beautiful banner to Trinity in memory of her mother. It is displayed on the front wall of the Sanctuary.



**October 19** – An old video of Anthea Brandon reading one of her much-loved prayers was played during the service, to commemorate her recent passing on October 9.

**October 26** – Stewardship Sunday – Paula Conlon and her hauntingly lovely indigenous flute

**November 2** – Remembering Sunday – candles were lit for loved ones who had passed away this year

**November 9** – Remembrance Sunday - Scroll of Veterans' names shown on the screen – names will be read next year as a few were missed on the screen.

**November 23** – Cantiamo Girls Choir

**December 7** – Christmas Cantata: I Hear the Prophet Callin' by Pepper Choplin

**December 21** – Part of the service acknowledged this is a Blue Christmas for some. Anyone who wished, could come forward to light a candle for someone who was having a difficult time, or for themselves. There were many who came forward and found this comforting. We will repeat it next year.

**December 24** – Christmas Eve service at 7:00 pm – We were grateful to Paula Conlon and Noemi Parenteau-Comfort for their beautiful gifts of music during this service.

**December 28** – Lessons and Carols with Lynne Vail leading us through the Christmas story.

- Submitted by Rosemary Gibb and John Comfort

# **Christian Development Committee**

A Christian Development (CD) Committee is meant to support the faith experience of the whole congregation by offering programs and activities that encourage people of all ages to pursue lifelong learning, inquiry, faith exploration and community connection.

This committee is currently not active, although faith formation events have taken place, and the members continue to express interest in this area.

- Correna McCormick, our Child Program Leader, works with the Worship Committee to plan faith formation for our youngest church participants.
- Once a week people are invited to gather for a morning Coffee and Conversation time.
- Men's Breakfast, under the leadership of John Comfort, continues to meet every two weeks.
- Every Wednesday night a group gathers in the Sanctuary to meditate together. A volunteer leads the group in exploring different ways to explore faith through meditation. This intimate activity shared in a meaningful setting has created close friendships.
- In late fall, Rev. Dr. Wayne Menard led three sessions on the topic of Medical Assistance in Dying (MAID).

~ submitted by Arlene Smith

## **Music Director's Report**



***Donna Hawkes, Music Director***

We are truly blessed to be able to worship together at Trinity every Sunday. I would like to sincerely thank everyone for being so supportive of music during our services. Creating beautiful sounds together strengthens our community

This past year has been a busy one. Trinity's Sunday choir, along with additional voices, enjoyed learning and presenting both Easter and Christmas Cantatas. The choir, along with leading hymns and singing anthems, also welcomed guest musicians who shared their many talents with us.

I would like to offer our sincere thanks to Jackie Hawley for conducting our cantatas, to Dr Paula Conlon for sharing her expertise and flutes with us, to Dominique Moreau for introducing handbells to our sanctuary, to Keite Gularte and Anna Afghan for playing viola and violin, and to soprano Noémi Parenteau-Comfort for joining us on Christmas Eve. I would also like to thank Lynne Vail, Sabrina Nemis and Ryan Hobbs for narrating our Cantatas and Lessons and Carols Service during 2025.

The United Church released its new supplementary hymn resource called 'Then Let Us Sing'. Designed to be a resource that uses technology, we have begun to incorporate selections from Then Let Us Sing into our Sunday services.

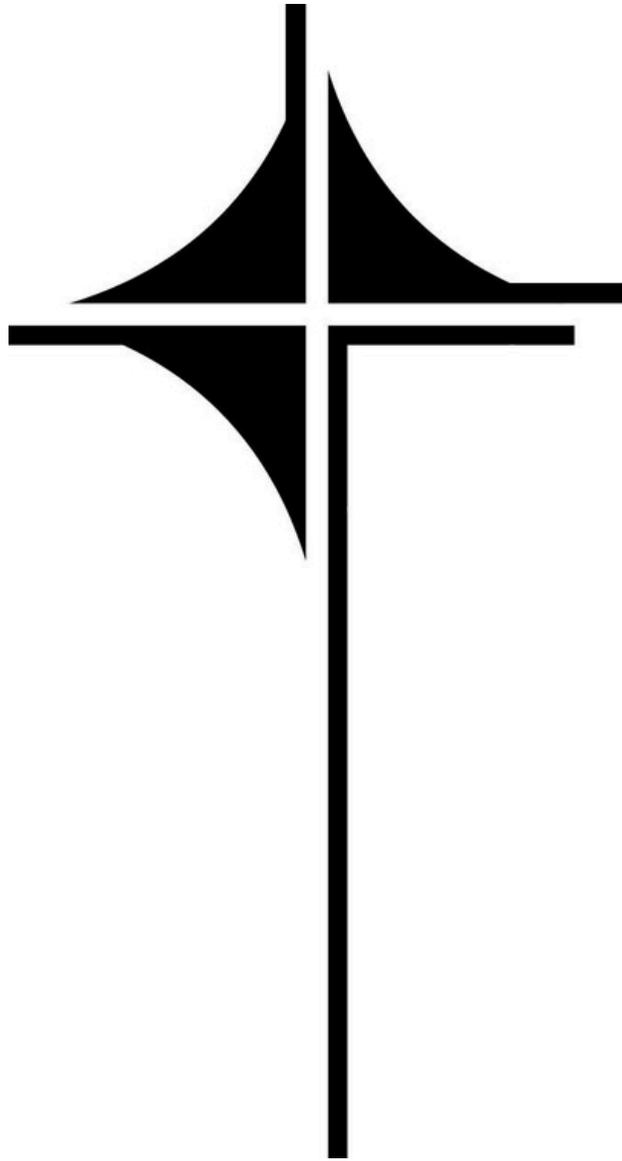
Our Trinity choir has continued to meet in the Friendship Room on Thursday evenings to prepare for services and to enjoy the fellowship and spiritual connection of singing together. If you like to sing and think you might like to be in a choir, please come along to some of our practices. We hope to grow both our regular Sunday choir and an additional men's choir. Our choir room door is always open.

The RCCO Ottawa says Trinity is a very welcoming church. In November 2025, Trinity hosted a workshop on organ maintenance. On February 1st, another RCCO workshop will be taking place, this time on how to adapt piano hymn accompaniments from the new Then Let Us Sing hymn book to the pipe organ. Alison Kranias, Director of Music at Knox United, and I will lead the workshop. Our beautiful Casavant organ will again be on display.

At Trinity, we want to be a centre of musical excellence in Ottawa's West End. In 2026, we will continue to reach out to let others know we are here. Please help our music programme to flourish.

And, a special thanks to Rev Wayne, Courtney, Mike Velichka and the Worship Committee for their daily help and support

Sincerely,  
Donna



**Caring & Connecting**

# Visiting Care Team

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By the close of the year, our Visiting Care Team, formerly known as Pastoral Care Team, has been a dedicated group of volunteers committed to the well-being of our congregation.

The team members were Rev. Wayne Menard, Sylvia Barrow, Nancy Bandoro (til August), Janet Burrill, Shirley Forrester, Derek Kitchen, Ruth Knapp (til June), Mary MacDonald, Sheila Rogers, Helen Shaw and Shirley Trott and Rev. Laurie McKnight (VAM)

We wish to express our gratitude to Ruth Knapp a long-standing and dedicated member of our team, for her invaluable contributions who stepped down in June, 2025 and to Nancy Bandoro who stepped down from the VCT as she was moving to Calgary to be closer to family. She served on this committee for many years and served as the Chairperson since 2018.

A heartfelt thank you to Jennifer Grant who took over the responsibility of coordinating funeral receptions at our church in December 2024. Her group will fall under the VCT. We appreciate Jennifer taking on this important role and appreciate the excellent work she did in organizing the refreshments after funerals that were held in our church, working closely with caterers.

## **Our Activities during 2025 included:**

- Making phone calls or visits to those who are unwell, in Retirement Homes, Long Term Care Homes, Seniors Residences, or in hospital.
- Sending cards to the unwell, families in bereavement, needing encouragement, celebrating milestones, Easter and Christmas (staff and those on the care list). We give thanks to Mary Macdonald for this ministry as she creates personal cards on her computer that are mailed or hand delivered (during mail strikes).
- Sending birthday cards to Trinity members aged 90 or above. Please keep us informed of additional names to be included in our list!
- Held a Volunteer Recognition time during our worship service on June 8<sup>th</sup> to show appreciation for long term VCT volunteers – Ruth Knapp, Nancy Bandoro, Eleanor McLeod. Derek Kitchen offered our appreciation and some stunning bouquets
- Saying goodbye to Nancy Bandoro who moved to Calgary in August. She served the VCT faithfully for at least 12 years. After some discussion Rev. Laurie McKnight agreed to take on the role of Chair of the committee

- Marking 20 Years of the "Time of Remembrance". On November 2<sup>nd</sup>, 25, we observed our 20th annual "Time of Remembrance" during the All Saints Day service. As part of this tradition, seven names were read aloud, with additional remembrances shared by the congregation. Candles were lit to honor their memory and show our support for their families, creating a meaningful and reflective moment for all in attendance. Families are sent an invitation to attend the service or watch on-line. Thanks to Helen Shaw for her work in organizing this 'Remembering Service'.
- Affirm Activities – participated in the PIE Day Service on March 16<sup>th</sup>. The acronym PIE stands for Public, Intentional, and Explicit. PIE represents three ways for us to test just how real our Affirmation and celebration of gender or sexual diversity is. Derek requested support for the Kanata Centre 33 for youth age 5 to 18. The EOORC Affirm network has grown to 14 congregations who are more actively networking to share information and support events.
- Derek has remained connected with the Bereavement Support Group from Arbor Memorial in hopes that we will have a few others take the training in 2026 so that we can sponsor a support group at Trinity for the community.
- Supported Rev. Wayne Menard in offering 3 MAID Information Sessions in December which were each well attended and had very lively discussions.

We would like to express our gratitude to Rev. Wayne Menard who supported our team during the year and the congregation offering compassionate pastoral care.

A special acknowledgement goes to Courtney Sladden for her invaluable contributions to keeping us well-informed and supporting our pastoral care efforts as well as supporting our participation in special services. We also wish to express our deep appreciation to all members of the congregation who contribute in countless ways to the vital work of the Visiting Care Team.

*New Members are most welcome to join our efforts in supporting the well-being of our congregation!*

Sincerely,

Nancy Bandoro (Team Lead from January to August, Rev. Laurie McKnight (Team Lead beginning in August) and Shirley Forrester (Secretary) on behalf of the Visiting Care Team

## **Trinity PRIDE Group**

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In 2025 Trinity Pride continued to maintain the Trinity Pride Facebook Page where we share items of interest to the LGBTQ2IA+ Community and allies. We've also connected with 13 other affirming congregations in EOORC to form a network and support each other's events and initiatives. We've initiated a shared pool of resources and Trinity has been identified as a congregation that has experience in refugee sponsorship. There is also now a shared calendar of Affirming events.

Last March we celebrated PIE day with special prayers during the service and we enjoyed a variety of pies at coffee time afterwards.

Several new books were added to the Jean Dean Memorial collection of LGBTQ2IA+ books, including several for young people.

As part of our work with other Affirming United Churches and in support of Centre 33 in Kanata we collected funds and snack foods to support their youth programs and activities.

Trinity Pride is looking forward to continuing our work through both the Pastoral Care Team and with the rest of the EOORC Affirming team.

~ submitted by Derek Kitchen

## **Men's Breakfast Group**

Summerhays continued to be the Gathering Place for a group of faithful members of the Men's Breakfast Group. It is so good to get together and it is amazing the wide range of subjects that come up either from the weekly readings or from sharing of the activities that are passions for one of another of those of us who gather every 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month. We have been pleased to have several new members join us either for a week or two or for longer. We find ways to support Caldwell and the Outreach Committee through our gift pot and assure that the annual Christmas Tree finds its way into the sanctuary. There are a number of creative and generous souls who are a part of our group always exploring ways to support making our church more relevant to the neighbourhood and supporting the church groups that make a difference in the lives of others.

We vary in numbers from 7 to 10 at every gathering and I am grateful to be a part of this Group at Trinity.

~ submitted by John Comfort



# **Trinity Topics**

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Trinity Topics communicates the plans and activities of Trinity groups and individuals and shares inspirational messages with our readers.

- Jean Meldrum is the contact person who puts out the call for submissions, receives them and compiles them.
- Arlene and Donald Smith edit the material and prepare the layout.
- Courtney Sladden uploads the web version to the website, prints the paper copies and distributes the electronic copy.

In 2025 the newsletter was produced three times: January, May and November.

We distribute electronic 149 copies to all those who receive Trinity emails and mail copies to 3 people who are unable to receive it by email.

~ submitted by Arlene Smith

## **Social Media & Communications**

In 2025 we have continued to work on and improve our communications at Trinity.

Our Audio-Visual Team (A/V Team) consisting of Doug Kennedy, Chris Humphrey and Ken Graham have worked diligently to improve the sound quality within the sanctuary for both in-person and livestreaming services.

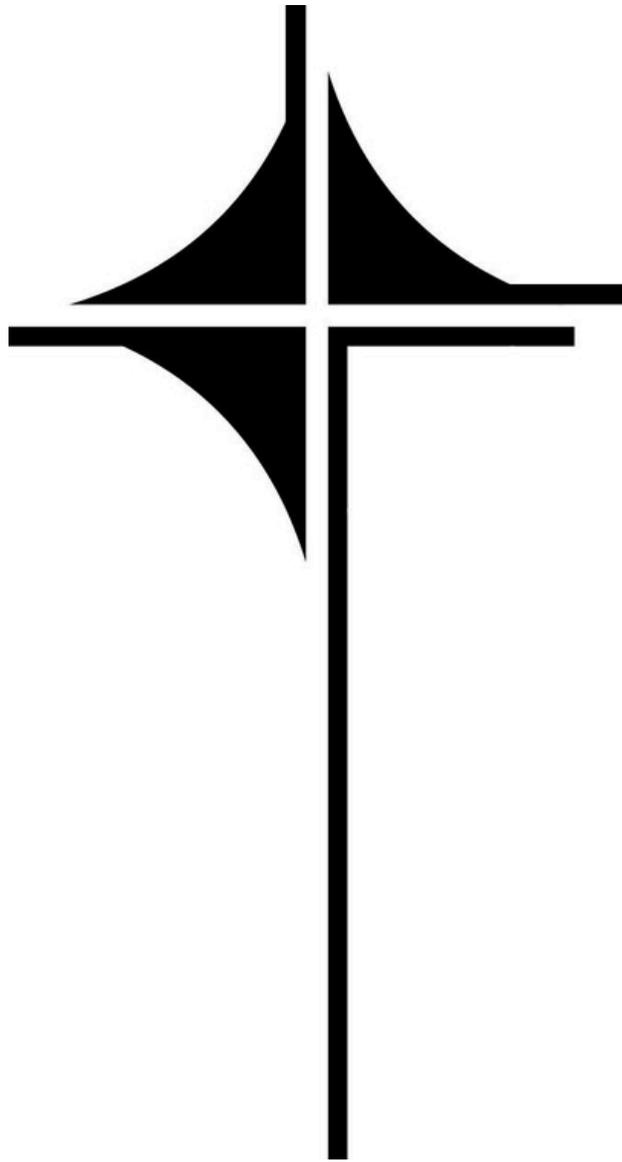
Our Tech Team of Chris Tessier and Kyle Conway coordinate the livestreaming portion of our service every Sunday. Chris has made great efforts to learn more about our livestreaming technology and has made many improvements to the experience we get both in the sanctuary and at home.

Courtney Sladden has worked on our website over the past year making any changes that are needed, and is always learning new ways to improve the site to provide information to our congregation. Offerings on the website include a news section, community events, calendars, the weekly bulletin, annual reports, and Trinity Topics.

Our emailing service provider for our e-blasts have been migrated over from MailChimp to MailerMojo. MailChimp is US-based and was costing us \$20/month USD to use. MailerMojo is Canadian-based, and because we use the same company for our web-hosting (Web Hosting Canada) it will only cost us \$5/month for the service. Since the migration, the email problems we had been having (not being mailed to certain email addresses) has been fixed. There have been no issues arising from the switch over, and service has improved overall.

Correna McCormick helped us with our Instagram account this year, creating fun short video content promoting Trinity and our events. These videos were also posted to our Facebook account, adding a more youthful energy to our page.

In 2026 we will be looking into more ways to spread our communication to the wider community. We are now communicating with other neighbourhood community groups through Facebook, and have made an effort to keep them aware of happenings at Trinity.



**Outreach & Justice**

# Trinity Outreach Committee

The Trinity Outreach Committee's main goal is to provide assistance to local charities. In the last year we were able to support the Caldwell Family Centre. We also got involved with the Pause Table at Carleton University.

**Members:** Valerie Mullen (co-chair), Jean Meldrum (co-chair & treasurer), Janice Stonehouse, Sari Velichka, Carol Godin-Mutter and Carolyn Irwin

**Caldwell Family Centre:** Financial assistance is given every month to the Caldwell Food Bank. Huge shout out to Harold Sheehan for collecting and delivering extra supplies such as diapers and hygiene supplies to the food bank. Extra baking was dropped off to the Chaplaincy once a week to help with their breakfast programme..

**Festival of Sharing:** The congregation was asked to donate money to Trinity to help support the Caldwell Christmas hamper programme. Money donated to Trinity totaled \$3 889. This was used to offset the cost of the Christmas food hampers. The Outreach Committee allotted \$500 which was used to purchase cookies, chocolates and stuffing for the hampers. The Men's Breakfast through Jean Meldrum's account donated \$160 to purchase turkeys.

**Winter warmth:** Starting in the fall and continuing through the winter warm clothing such as socks, mitts, scarves, hats and used winter coats will be collected to go to Caldwell.

**Pause Table:** Carleton University Exam time in April and December gave us an opportunity to support students during a difficult time. Tables were set up with an assortment of food items such as homemade baking, sandwiches, veggies, coffee and juice.

**Thank you:** All of the Outreach programmes are only possible because of our caring congregation that supports reaching out to our community.

TRINITY OUTREACH COMMITTEE  
STATEMENT OF RECEIPTS AND DISBURSEMENTS  
FOR YEAR ENDED DECEMBER 31, 2025

<u>Receipts</u>	<u>2024 Actual</u>	<u>2025 Budget</u>	<u>2025 Actual</u>
Finance Committee	\$11 400.00	\$11 400.00	\$11 400.00
Festival of Sharing	3 388.25		3 814.06 *
			20.00 ****
Pause Table	25.00		**
<b>TOTAL</b>	<b>\$14 913.25</b>	<b>\$11 400.00</b>	<b>\$15 234.06</b>
<u>Disbursements</u>			
Caldwell Food Bank	10 800.00	\$10 800.00	\$10 800.00
Festival of Sharing	3 388.25		3 814.06
			500.00 ***
			20.00****
Pause Table			
Multifaith Housing	100.00	100.00	100.00
Bank Charges	78.00		78.00
<b>TOTAL</b>	<b>\$14 966.25</b>	<b>\$10 900.00</b>	<b>\$15 312.06</b>
Bank Balance January	\$ 1 769.34		\$ 1 138.34
Bank Balance December	\$ 1 138.34		\$ 1 060.34

Bank Balance Dec. 31 2025 \$1 060.34

Note: Festival of sharing: \$3 834.06 Caldwell Christmas Hampers

\*\*\* 500.00 pies for boxes of cookies, chocolates and dressing for hampers

\* Late donation of \$75 to be received in 2026

\*\*\*\*\$20 donation to Outreach for Festival of Sharing

\*\* Pause Table: late donation of \$100 to be received in 2026

Submitted by Jean Meldrum (Treasurer of Trinity Outreach)

# Trinity Justice Committee

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The Trinity Justice Committee (TJC), originally the Church in Society Committee, was officially formed in December 1982. Since that time, with the considerable support of Trinity's congregation, this small group of "justice warriors" have worked with a vision of a sustainable world where all are treated fairly, with dignity and respect. The year 2025 saw a continuation of this work, particularly with the many in our community experiencing homelessness. The committee has always strived not only to educate ourselves and the congregation on issues of social justice but to take action. Perhaps it would be easier to list our efforts over the past year.

- The TJC collected 61 signatures on a letter to the Ontario Government in support of the Big City Mayors requesting help to combat the crisis in homelessness.
- Some members toured centre 507, a downtown drop in and warming centre for this population. Hundreds of socks have been collected for the centre, a TJC initiative which is ongoing.
- The TJC led a church service Feb. 9\25 with the executive director of Centre 507, Richard Leblanc, as guest speaker.
- The TJC, working with the Nepean Choir and the Nepean High School Jazz band, held a fundraising concert at Trinity April 13\25. A total of \$1748.23 was raised for centre 507. Richard Leblanc spoke at this event about the desperate needs in our inner city.
- Our own Stan Piechocinski presented information to the committee about non-profit housing initiatives.
- Articles and factoids were submitted to Trinity topics and the Eblast with ongoing information on the challenges facing our homeless population and ideas to move towards solutions.
- Over the summer, the TJC looked after the Trinity gardens, front and back, which now includes a section for vegetables. This turned out to be hard work, especially maintaining watering and weeding in July. There were many tomatoes harvested which were donated to the Caldwell food bank.
- In the early fall, City staff and local counsellors were contacted to ask where asylum seekers were to be housed after the closure of beds which had previously been available to them.
- Members of the committee met with the Council Chair of Kitchissippi United and Daniel Addai Fobi, the leader of this group, to assess how Trinity could help with their

large and growing God's Beloved Group. This group grows weekly and is mostly composed of asylum seekers. Kitchissippi has been providing some regular meals at an ongoing and considerable cost. The TJC continues to be updated on the needs of this group.

- The TJC has made tentative approaches to other churches in our cluster, as suggested by the Sustainability report, to assess how we can work together. Some connections were made, particularly with Knox United, at the cluster meeting held at Trinity Nov.2\25.
- In the fall, it was decided that the focus of the TJC for the remaining 2025 and 26 would be issues facing our disabled community.
- The Rev. Dan Hayward, Chair of the United Church's work on the Theology of disabilities spoke by ZOOM in November to Committee members. Rev. Hayward has agreed to speak at a church service in March \26.
- As per Rev. Hayward's suggestion, The Committee is reading the book "My Body is Not a Prayer Request" by Amy Kenny. The bulletin board has been updated to reflect this year's topic.
- In December, (14<sup>th</sup>) the TJC hosted a writing site for Amnesty International and approximately 80 letters were completed and mailed. The committee was disappointed with the turn out for the writing with no "outsiders" and few Trinity members attending. Consideration will be given to hosting this event in January rather than December in future.
- The year ended with a lovely Christmas Potluck at the home of Virginia MacLatchey. Special guests for the evening were Coreena McCormick and Alec Champoux to give us insight into how to engage the younger generation in justice work.

The Justice Committee also keeps an interest in the work of the Green Team, now completed, and the Refugee Committee. The Mission and Service fund has been part of the TJC for many years. Rev. Laurie McKnight is now looking after this important work. This year the TJC changed its meeting night from the first Tuesday of each month to the first Monday. We meet by ZOOM in the winter and all are welcome. Like other committees at Trinity, we see challenges in the future for our committee with regards to leadership as the current chair's term ends in the summer. Justice work was identified as one of the important and respected pillars of our beloved church. We hope, with God's blessing, that such work on behalf of others and our world will continue.

Submitted by Co-chairs, Linda Hearty and Pam Sheehan,

Members, Chris Humphrey, Mary Myles, Mary Martineau, Harold Sheehan, Virginia MacLatchey, Joan DeBardeleben, Ryan Hobbs, Laurie McKnight, Wayne Menard, Grant Gilliland.



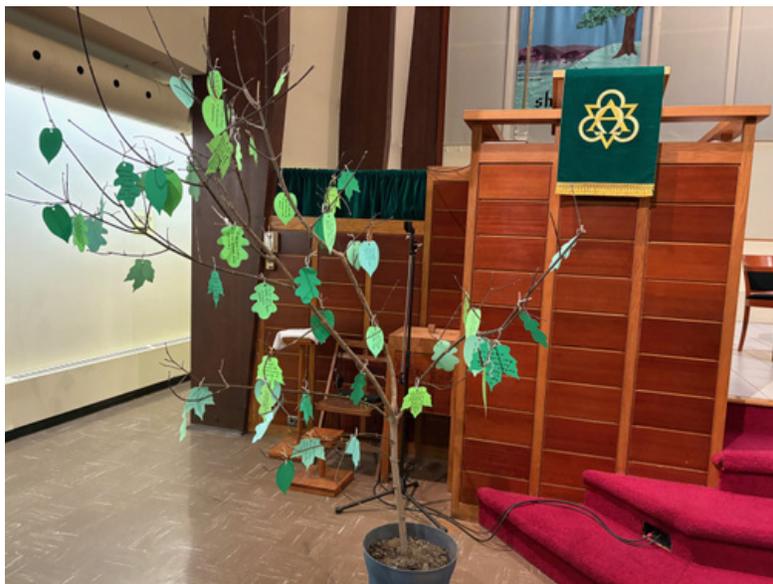
## **Green Team**

The United Church of Canada’s New Creed reminds us that we are called “to live with respect in Creation”. Trinity launched its Green Team in 2018 to pursue ways that the church could reduce its carbon footprint and be more environmentally friendly.

We decided to follow the Greening Sacred Spaces Green Certification Program as a guide to possible actions to take and challenges to strive for. This program, run by Faith and the Common Good, assists faith communities with both the educational and spiritual dimensions of greening as well as the practical side of reducing their carbon footprint.

After completing the highest of the three levels in the fall of 2024, we applied for the Deep Green Certificate.

We celebrated this accomplishment at a church service focused on Caring for Creation at the end of January, 2025. Some of the people who were involved in our initiatives at the Deep Green level placed the appropriate leaf on our ‘Green Tree’, adding to the leaves already on the tree, representing our accomplishments at the light and medium green levels.



Hannah Rockburn, Board Chair of Greening Sacred Spaces Ottawa, presented our Deep Green certificate to our minister, Rev. Wayne Menard, and Chair of Council, Dave Gibb. In her reflection, she shared their vision of supporting faith communities in achieving their greening goals, along with some impact measurements resulting from their Energy Benchmarking Program.



In honour of Earth Day, we reminded the congregation of ways to continue to focus on climate change and minimize any negative impact on the earth caused by our actions, including consumerism.

March 2025 marked one complete year, including a long and cold winter, of having decarbonized our heating system and relied on renewable energy instead.



# **Refugee Committee**

The Trinity Refugee Committee continues to work with Capital Rainbow Refuge (CRR) on our sponsorship of two separate transgender refugees, “Hope” and “Beth” from East Africa. This method of working with a sponsorship oversight group is new to Trinity, and our committee is grateful for the ongoing mentorship provided by volunteers at CRR.

Although the sponsorship process can seem slow, both cases have been moving forward. Beth completed by September 2025, both the interview stage and medical assessments as part of the process for permanent residency. Hope had her interview in January 2026, with medical assessments to hopefully follow. With no clear approval as of yet, it is anticipated that Beth will arrive in Ottawa at least by springtime 2026. It is still too early to gauge when Hope may arrive in Ottawa. With the first arrival expected soon, our committee has begun to prepare for implementation of the settlement plan for Beth.

Of the sponsorship money that Trinity is required to fundraise, currently we are at about 85% of the total. As we are now sponsoring two refugees, we are left with this small deficit. Once we have confirmation of an arrival date, our committee will renew our fundraising activity to reach the final total. Committee members continue to provide personal monthly donations to support costs associated with accommodation, food and other incidentals for Hope and Beth.

We continue to engage and emotionally support Hope and Beth through frequent chats on WhatsApp and phone calls. The monthly financial support has allowed them to reside in a way that reduces their exposure to the ever-present persecution of the LGBTQ+ community in their local environment. The regular accounts of persecution are heartbreaking. Their daily living comes with a balance of safety and risk. The selection of markets to buy food, the time of day, and the means of transportation all come with safety considerations. Even the dialect from their country of origin will expose them as refugees, which in turn links them to the LGBTQ+ community based on common reasons for one to seek asylum, so they limit their communication in unfamiliar settings. Of all the refugee groups, this community, especially those who are transgender, are at the most risk of assault and death.

Both Hope and Beth are truly appreciative of the Trinity community. When we were first introduced to each of them, their state of mental and emotional wellbeing was not healthy. It is inspiring to see the many changes over this time, which has allowed them to have new instilled confidence in their current community and future life here in Canada.

Members: Pam Sheehan (Co-Chair), Virginia MacLatchy (past Co-Chair), Harold Sheehan, Jordan Christensen, Jenni Velichka, Ryan Hobbs, Carson Cooper, Derek Kitchen, John Pitcher, Kristi Conway, Grant Gilliland, Rev. Laurie McKnight, Linda Hearty, Mike Velichka (Co-Chair).

Submitted by: Mike Velichka

# Mission & Service Fund

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**Transform lives. Inspire meaning and purpose. Build a better world.** This is vision for our Mission and Service ministry nationally. United Church people across the country join together to share what we can with people and places in need through a unified fund called Mission and Service. The guiding principle for our work with our Partners in Mission is as follows: “We act for peace, justice, care for creation, and God’s mission of healing the whole world in cooperation with others who share our vision”.

In 2025 we also celebrated the 100<sup>th</sup> Anniversary of the United Church which has always supported outreach and justice work. It was called the Missionary and Maintenance Fund until the 1970’s when the name was changed. You can watch a 3-minute video that tells of our history:

<https://united-church.ca/community-and-faith/get-involved/mission-and-service>

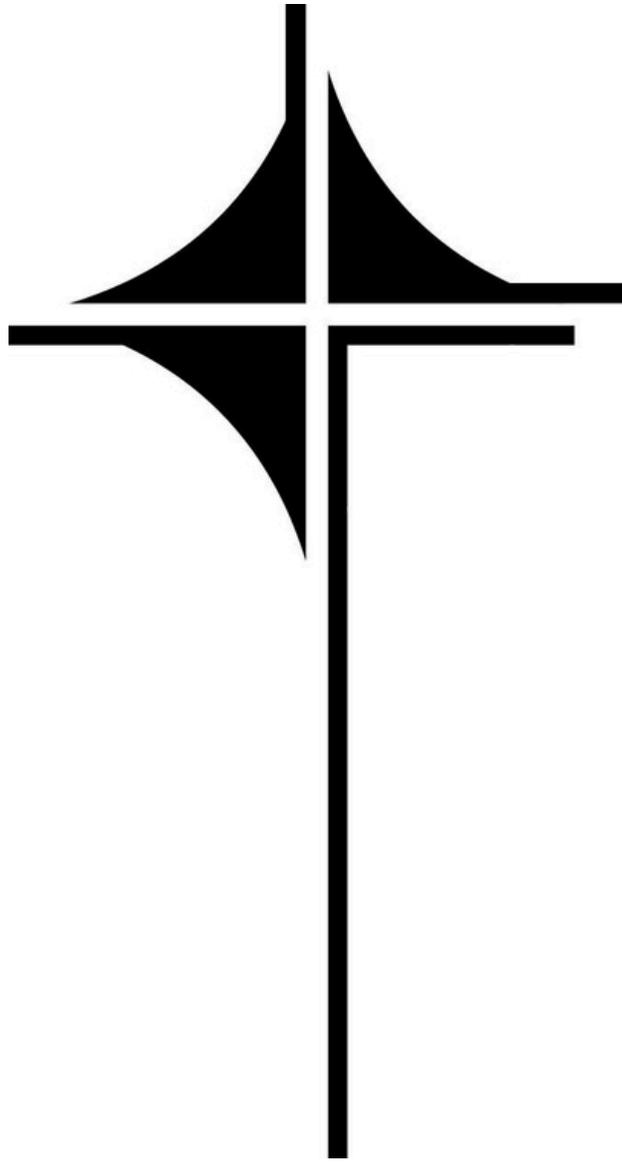
Trinity has always been a strong supporter of this ministry but like most other charities in these days of economic challenges for families, donations have decreased. Despite this, in 2025 Trinity set a goal of \$24,500 and managed to receive \$22,196 which is slightly under our goal. In our churches “hay day” we were able to forward approximately \$60,000. Times do change, having lost many of our dear and committed donors.

Early in 2025 I agreed to take on the role of M & S enthusiast, a role I have been growing into. At various times throughout the year we shared Mission and Service Stories (formerly called Minutes for Mission) during worship services and through the E-Blast. I will be more committed and creative in sharing these stories in 2026. Thanks for Pam’s support as I take on this new role.

Here is the breakdown of donors for 2025 to M&S: 28 PAR, 3 Not Par, 2 Canada Helps. As a result of the Fall Stewardship Campaign led by Ian MacKay, 7 people chose to increase their commitment to M &S through PAR while 2 people are decreasing their contribution. We understand how priorities change. Please consider updating your PAR contribution in 2026 to include this important work of our United Church. This can be done through Ian MacKay, Envelope Secretary [envelopesecretary@trinityunitedottawa.ca](mailto:envelopesecretary@trinityunitedottawa.ca).

Thank you to all for your support of this important shared ministry or care, compassion and justice.

Yours in Service  
Rev. Laurie McKnight  
M&S Representative



**Governance & Property**

# Trinity Property Committee

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The Property Committee is responsible for ensuring the maintenance of the church building and grounds, coordinating timely repairs, monitoring utilities, making recommendations for improvements and ensuring the safety and security of the building. In addition, the Property Committee maintains appliances, directs and manages the regular cleaning and upkeep of the church property and contracts snow removal.

The Property Committee makes regular inspections of the church property, both internal and external, including major structural items such as the roof, heating equipment, and parking areas.

The current membership on the Property Committee is comprised of Chris Humphrey and Mike Velichka (chair). Harold Sheehan, Doug Kennedy and Irene Savage, have stepped down from the committee. Thanks to all for their contributions.

Notable projects undertaken in 2025 include:

- Replacement of the main electrical panel due to corrosion
- Installation of a city mandated backflow prevention equipment for domestic water
- Uncovering, removal and replacement of a 10m section of the sewer pipes from the basement washrooms, and adjustment of the grade to address flow issues. Two automatic sewer flushing systems were also installed to clear the sewer line twice per day.
- Removal of the carpet in the Carson Room and replacement with vinyl floor tile.
- Installation of air hand driers in each of the three basement washrooms
- Replacement of the two toilets in the women's washroom.
- With the church now being completely heated/cooled by electric heat pumps, the boiler system was decommissioned, including the cutting off the supply of natural gas.

Looking to 2026, the following projects are being explored:

- The introduction of a digital sign to replace the current panel sign on the Maitland lawn.
- In support of the Trinity Justice Committee's focus on the disabled community, and accessibility within our church, an automatic door opening system will be reviewed for the basement washroom.
- The installation of antennas on the roof and supporting external equipment shed, per the ongoing contract with a mobile phone service company.

## **Building Use and Rentals**

2025 saw many rental groups return to the building, and we had some interest from new communities as well. One highlight is a Salsa group that started in June that will continue to rent weekly on Thursdays.

Our returning rentals included:

- Scouts, Cubs, and Ventures
- French and English playgroups
- Cantiamo
- Weight Watchers
- AA
- Pitch Imperfect Singers

Other rentals included birthday parties, meetings, concerts, and other various get togethers. We are looking to increase our role in the community as a place for groups to gather. We have had an increase in interest from the music community as a place for recitals and concerts, as well as a hub for the Bel-Air neighbourhood community meetings.

Trinity is home to many! We appreciate all of our renters, and those that offer to help with events when needed.

~ Submitted by Courtney Sladden

# The Trinity Christmas Bazaar

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This year's Bazaar was busy and a lot of fun. I had 62 hard-working volunteers helping to make this a successful bazaar. And then there were all of you shoppers out there, smiling and taking home lots of treasures.

We made \$9370 on Bazaar day and during the 3 week mini bazaar we took in \$2043, for a grand total of \$11,413. Thank you all for your contributions. Here are a few photos of what the downstairs section of the Bazaar looked like before we were delightfully swamped with shoppers.

Rosemary Gibb  
Bazaar Coordinator



## **Ministry and Personnel**

Many thanks to our dedicated staff for the spiritual and practical leadership they provide to the congregation as we undertake the life and work of Trinity United Church. Our congregation is enriched by their talents and we thank them for sharing their wisdom and energies with us.

The M&P committee relies on the support of our Treasurer, Mark Cuddy, for assistance with salaries, contracts, payroll, benefits and the personnel budget. We depend on Mark's advice and expertise to ensure that employment concerns are handled in accordance with the rules of the United Church of Canada, provincial labour laws and federal tax laws.

2025 has been a quiet year for the Ministry and Personnel Committee. Happily we saw no staff changes in 2025 as everyone settled into working as a team.

Rev. Wayne Menard has now completed the first year of his two year tenure with us as our Intensional Interim Minister. Aside from leading our worship services and providing pastoral care he has been successfully working on the requirements to become a full-fledged UCC minister. He will complete the requirements in 2026. Wayne's humour and easy manner is much appreciated in our tumultuous world.

Our Music Director, Donna Hawkes, continued to provide excellent music leadership. Under her leadership our choir is challenged and the talents of guest musicians enrich our worship experience. Her piano and organ skills delight the congregation weekly. In January Donna transitioned from being a contract employee to a regular employee of Trinity.

Courtney Sladden, our Office Administrator, is the cheerful voice and steady hand that supports both the congregation and staff in their efforts. Her creativity and commitment is appreciated as she is essential to our congregational life.

Correna McCormick, our Child Program Leader, continues to provide an adaptable program to small gatherings of children. Her bright smile welcomes both visiting children and the congregation alike.

Daniel Fobi, Trinity's custodian, has settled into his new responsibilities and has completed his first year with us. We wish him well as he becomes a candidate for Ministry in the United Church of Canada.

The M&P committee does not currently have a chair.

Ministry and Personnel Reps:

Derek Kitchen for Rev. Wayne Menard,

Karen Afghan for Donna Hawkes,

Arlene Smith i for Courtney Sladden,

Jennifer Grant for Correna McCormick and Daniel Fobi.

Submitted by Jennifer Grant on behalf of the M&P Committee.

# **Board of Trustees**

On behalf of the congregation, the Board of Trustees holds and administers properties of the congregation as part of the United Church of Canada. It administers the Manse Housing Allowance Fund, in which it holds and invests the capital realized from the sale of the Trinity Manse in 1985. The Board is also responsible for the investment of the donations made to the Memorial Fund. In May 2017, the Church Council approved an Investment Policy which included the creation of an Investment Management Committee (IMC) which is a sub-committee of the Board of Trustees. The IMC reports separately in Trinity's Annual Report.

The Board of Trustees is responsible for ensuring adequate insurance coverage for property, and equipment breakdown and liability. The premium year is from December 1, 2025 to December 1, 2026.

Trustee Financial Reports are available in the Financial Section of the Annual Report.

The Board meets three times a year. At a congregation meeting on April 13, 2025, Stan Piechocinski was voted in as a new Trustee. On April 14, 2025 Murray Sands resigned after over 30 years as Trustee and Treasurer. Trinity thanks him for his long-standing service. The members of the Board in 2025 were Janice Stonehouse, Chair; Stan Piechocinski, Treasurer (effective April 2025); Helen Shaw, Secretary, and Sheila McHugh, Member at Large.

Janice Stonehouse  
Chair, Board of Trustees

**TRINITY UNITED CHURCH MANSE HOUSING ALLOWANCE FUND**  
**STATEMENT of RECEIPTS and DISBURSEMENTS**  
For the period January 1 to December 31, 2025

FUND BALANCE at January 1, 2025		\$ 231,965.89
Fund Balance at January 1, 2025 comprises:		
RBC Account GICs (at market value)	226,694.69	
RBC Account Cash	5,271.20	
RECEIPTS		
Interest on GICs	6,557.79	
Interest on RBC Investment Savings	756.72	
Short Term Investments Matured		
HomeEquity Bank GIC (2.53%)	50,931.00	
Short Term Investments Sold		
RBC Investment Savings (2000 units @ \$10.00)	<u>20,000.00</u>	
TOTAL RECEIPTS		<u>78,245.51</u>
		310,211.40
DISBURSEMENTS		
Transferred to Trinity General Fund	20,000.00	
Short-Term Investments Purchased		
RBC Investment Savings (5,749.075 units @ \$10.00)	57,490.75	
RBC Investment Savings (75.672 units @ \$10.00)	<u>756.72</u>	
TOTAL DISBURSEMENTS		<u>78,247.47</u>
		231,963.93
CHANGES IN INVESTMENTS HELD		
Short Term Investments Matured	-50,931.00	
Short Term Investments Sold	-20,000.00	
Short Term Investments Purchased	58,247.47	
Change in market value of investments	1,286.11	<u>-11,397.42</u>
FUND BALANCE at December 31, 2025		<u><u>220,566.51</u></u>

**TRINITY UNITED CHURCH MANSE HOUSING ALLOWANCE FUND**

STATEMENT of RECEIPTS and DISBURSEMENTS (continued)

For the period January 1 to December 31, 2025

FUND BALANCE at December 31, 2025 includes the following:

CASH ON DEPOSIT

RBC Investment Account	<u>5,269.24</u>	5,269.24
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INVESTMENTS

Market Value

HomeEquity Bank GIC \$38,075 @ 3.70% due 13-Apr-2026	39,086.23	
Firestone Bank GIC \$21,000 @ 5.05% due 04-Dec-2026	21,078.45	
Royal Bank of Canada GIC \$41,700 @ 4.60% due 14-Sep-2027	42,267.58	
HomeEquity Bank GIC \$17,635.00 @ 4.96% due 6-Dec-2027	17,697.31	
Firestone Bank GIC \$52,404.00 @ 4.49% due 14-Feb-2028	56,920.23	
RBC Investment Savings 3,824.747 units @ \$10.00	<u>38,247.47</u>	<u>215,297.27</u>
		<u><u>220,566.51</u></u>

**TRINITY UNITED CHURCH MEMORIAL FUND**  
**STATEMENT of RECEIPTS and DISBURSEMENTS**  
For the period January 1 to December 31, 2025

FUND BALANCE at January 1, 2025	\$ 173.81
Fund Balance at January 1, 2025 comprises:	
TD Memorial Fund Account	173.81
RECEIPTS	
Interest on TD Memorial Fund Account	0.18
DISBURSEMENTS	0.00
CHANGES IN INVESTMENTS HELD	0.00
FUND BALANCE at December 31, 2025	<u>\$ 173.99</u>

**Notes to Board of Trustees Financial Statements:**

1. The Manse Housing Allowance Fund began with a balance of \$116,739.84 in 1985. As of the end of 2025, the value is \$220,566.51.
2. Memorial Fund balance shown here includes only the amount that has been entrusted to the Board of Trustees for safekeeping.

## **Report of the Finance Committee**

Finance results are dependent on the effort of a team of individuals that ensure that financial records are prepared with proper accuracy, timeliness and due diligence. In this regard, I would like to express my sincere thanks to the finance team of Courtney Sladden, Helen Shaw and Ian Mackay.

Congregational donations are vital, and as always, deeply appreciated. Thank you for your generosity.

Mark Cuddy

Treasurer

January 20, 2025

## **Compilation Report**

To the Members,  
Trinity United Church

I have compiled the Balance Sheet of Trinity United Church as at December 31, 2025 and the Statement of Receipts and Disbursements for the year then ended from information found in the accounts of the Church. I have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of such information.

Mark Cuddy

Treasurer

Ottawa, Ontario

January 22, 2026

# **2025 Financial Results**

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Trinity's Local Fund is used to pay our ministers and staff, maintain our church building and grounds, and support the important work that Trinity undertakes, both within our own Trinity family and in the wider community.

At the Annual Congregational Meeting (ACM) in February 2025, Trinity members approved a budget forecasting a deficit of \$47,149. This deficit was primarily due to planned building investments and non-routine repair of the organ, as well as a structural deficit whereby annual revenues were not forecasted to be sufficient to cover ongoing operational costs.

The actual 2025 financial results yielded a **surplus of \$82,805**. The surplus was due primarily to the receipt of a bequest, the transfer of capital from funds held by the Trustees and well controlled expenses.

Highlights of the 2025 financial results include the following observations:

## ***Revenues***

- Overall, revenues were \$9.4K higher than budget projections, not including the receipt of a bequest which is an considered an exceptional source of revenue that is not included in budget estimations
- Revenue from regular givings was essentially on target coming in at \$139,611 against a budget forecast of \$140,000
- The fall 2025 Bazaar was very successful but overall fundraising was down from 2024 which held two such events during that year
- Other than the Bazaar, there was limited fundraising for the local fund in 2025; however, there was an anonymous donation of \$5,500 to cover the non-recurring organ repair expense
- Rental income came primarily from the Telus lease (\$23,011) and Weight Watchers (\$10,097), Salsa (\$2,540) and Hope AA (\$2,100) rentals
- Investment income was primarily derived from income distributions of our investment with Frontier Capital Funds; despite withdrawal of income the market value of these investments increased (\$14,510) in 2025
- A bequest was received from the Estate of Peter Conley, the proceeds of which were largely invested in Trinity's capital funds

## *Expenses*

- Overall, expenses were \$3.6K lower than budget projections, not including the transfer of capital from the Trustees
- Payroll costs came in close to budget assumptions with some savings from lower than expected use of worship supply and salary allowances
- Ongoing operational costs for property were \$7.4K higher than projected due to variances in many categories (i.e. electricity, water, snow removal and repairs and maintenance):
  - Insurance premiums have stabilized at about \$12K due to Trinity participation in the United Church of Canada national insurance program (UCC Protect United)
  - Snow removal costs increased in 2025 due to contract “overages” for March and April
  - With the installation of new heat pumps, there has been a shift to increased electricity costs and elimination of fuel costs; current electricity expenses are comparable to previous electricity and gas charges combined
  - Repairs and Maintenance costs included \$2,800 for AED which was approved during the year by Council; other building costs included extensive repairs to a sewer line (\$4,000), new vinyl flooring, elevator
  - Non-routine infrastructure projects include electric panel repair \$6,408, and domestic water check valve \$3,888 to be compliant with City of Ottawa program requirements
- Administration costs were well managed and well below budget due to the elimination of a leased printer/photocopier and new internet/phone contracts
- Committee budgets were mostly less than budgeted; music expenses included \$5,353 for repairs to the organ beyond normal maintenance; this expense was covered by an anonymous donation
- Outreach expenditures continued to focus on Caldwell food bank; special donations to the Festival of Sharing raised \$3.9K

Trinity’s \$82.8K surplus in 2025 arises from the combined effect of a real deficit of \$34.1K offset by a bequest of \$96.9K and an infusion of cash from the Trustees of \$20K to offset the minister’s salary expense. The “real” deficit (\$34.1K) is better than the projected deficit of \$47.1K.

On the investment side of things, Trinity continues to have positive results (on paper). As at December 31, 2025 Trinity’s mutual fund had a value of \$588.9K, a substantial increase in value over Trinity’s investments in the fund of \$357.4K (since September 2017). The market value of investment holdings increased by \$14.5K in 2025 while also providing \$27.1K in revenue distributions reallocated to support Trinity’s operations

## Trinity United Church

### **Balance Sheet**

**As at December 31, 2025**

	2024	2025
<b>ASSETS</b>		
Bank	\$ 46,006.04	\$ 43,338.60
Accounts Receivable	2,767.59	4,787.50
Investments <sup>1</sup>	491,016.75	590,527.30
Federal H.S.T. Recoverable	1,284.52	659.04
Provincial H.S.T. Recoverable	4,857.55	3,222.55
<b>Total Assets</b>	<b>\$ 545,932.45</b>	<b>\$ 642,534.99</b>
<b>LIABILITIES</b>		
Accounts Payable	\$ 774.21	\$ 6,429.84
Property Fund	-	-
Memorial Fund	1,960.45	2,150.95
Refugee Fund	22,531.62	16,384.75
Worship Services Fund	1,061.31	648.84
Christian Development Fund	751.91	751.91
	<b>\$ 27,079.50</b>	<b>\$ 26,366.29</b>
<b>CONGREGATIONAL EQUITY HELD IN LOCAL FUND</b>		
Balance - Beginning of Year	\$ 484,764.12	\$ 518,852.95
Unrealized Gain/(Loss) on Investments <sup>2</sup>	49,854.88	14,510.55
Net Income (Loss) for the Year	(15,766.05)	82,805.20
<b>Equity Balance - End of Year</b>	<b>\$ 518,852.95</b>	<b>\$ 616,168.70</b>
<b>Total Liabilities and Equity</b>	<b>\$ 545,932.45</b>	<b>\$ 642,534.99</b>
Notes:		

<sup>1</sup> Investment account opened in September 2017. Amounts represents market value as at December 31.

<sup>2</sup> Represents the change in market value in investments during fiscal year.

## TRINITY UNITED CHURCH

### General Fund Statement of Receipts and Disbursements

For the year ended December 31, 2025

	2024 Actual	2025 Budget	2025 Actual
<b>RECEIPTS</b>			
<b>LOCAL FUND:</b>			
LOCAL - REGULAR	\$ 139,072	\$ 140,000	\$ 139,611
LOCAL - BAZAAR	15,936	13,000	11,401
LOCAL - OTHER REVENUE	-	300	5,500
LOCAL - OTHER FUNDRAISING	-	3,000	1,000
BEQUEST INCOME <sup>1</sup>	8,157	-	96,929
RENTAL INCOME	42,078	40,000	46,748
INVESTMENT INCOME	26,124	26,000	27,467
<b>Total Local Fund Receipts</b>	<b>\$ 231,367</b>	<b>\$ 222,300</b>	<b>\$ 328,656</b>
<b>Flow-through Revenue</b>			
MISSION AND SERVICE FUND	\$ 24,609	24,500	\$ 22,196
DONATIONS FOR SPECIAL PURPOSES <sup>2</sup>	3,513	4,000	4,575
<b>TOTAL RECEIPTS</b>	<b>\$ 259,489</b>	<b>\$ 250,800</b>	<b>\$ 355,427</b>
<b>EXPENDITURES</b>			
<b>LOCAL FUND:</b>			
SALARIES/CONTRACTS AND ALLOWANCES	\$ 165,414	\$ 171,476	\$ 166,356
PREMISES	42,799	56,870	64,250
ADMINISTRATION	8,143	5,350	2,890
PROGRAM COMMITTEES AND OTHER	19,377	24,353	20,955
LOCAL OUTREACH	11,400	11,400	11,400
<b>Total Local Fund Expenditures</b>	<b>\$ 247,133</b>	<b>\$ 269,449</b>	<b>\$ 265,851</b>
<b>Flow-through Expenditures</b>			
MISSION AND SERVICE FUND	\$ 24,609	24,500	\$ 22,196
DONATIONS FOR SPECIAL PURPOSES <sup>2</sup>	3,513	4,000	4,575
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 275,255</b>	<b>\$ 297,949</b>	<b>\$ 292,622</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$ (15,766)</b>	<b>\$ (47,149)</b>	<b>\$ 62,805</b>
CAPITAL TRANSFER <sup>3</sup>	\$ -	\$ -	\$ 20,000
<b>NET SURPLUS/DEFICIT</b>	<b>\$ (15,766)</b>	<b>\$ (47,149)</b>	<b>\$ 82,805</b>

<sup>1</sup> In 2025, a bequest was gratefully received from the estate of Peter Conley

<sup>2</sup> See separate schedule for description of special donations received and disbursed

<sup>3</sup> In 2025 \$20,000 of capital was transferred from the Manse Housing Allowance Fund to provide liquidity and financial support to cover housing-related ministry expenses

**Schedule of Donations for Special Purposes**

For the year ended December 31, 2025

	2024	2025
Festival Of Sharing	\$ 3,488.25	\$ 3,889.06
Pause Table	25.00	100.00
Trinity Jubilee Foundation	-	322.45
Centre 507	-	98.33
Other	-	165.00
<b>Total</b>	<b>\$ 3,513.25</b>	<b>\$ 4,574.84</b>

**Schedule of Funds**

For the year ended December 31, 2025

	Mission & Service Fund	Refugee Fund	Memorial Fund	Property Fund <sup>1</sup>	Christian Developmen t <sup>2</sup>	Worship Services <sup>3</sup>
Balance Jan 1, 2025	\$ -	\$ 22,531.62	\$ 1,960.45	\$ -	\$ 751.91	\$ 1,061.31
Receipts:						
Donations	22,196.18	38.50	190.50	-	-	1,765.00
Grants	-	-	-	-	-	-
	<u>22,196.18</u>	<u>22,570.12</u>	<u>2,150.95</u>	<u>-</u>	<u>751.91</u>	<u>2,826.31</u>
Disbursements:						
Expenditures	22,196.18	6,185.37	-	-	-	2,177.47
	<u>22,196.18</u>	<u>6,185.37</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,177.47</u>
<b>Balance Dec 31, 2025</b>	<b>\$ -</b>	<b>\$ 16,384.75</b>	<b>\$ 2,150.95</b>	<b>\$ -</b>	<b>\$ 751.91</b>	<b>\$ 648.84</b>

<sup>1</sup>Property Fund donations are employed to offset costs associated with major installation projects (i.e. heat pumps)

<sup>2</sup>Net proceeds of 2020 fundraiser of the sale of wax candles held in reserve for future CD initiatives

<sup>3</sup>Flower arrangement donations offset by cost of flowers - in 2025, expenditures include releasing \$1000 of surplus donations to local revenue

## Trinity United Church

### ***Schedule of Local - Other Revenue***

For the year ended December 31, 2025

	<b>2024</b>	<b>2025</b>
Bazaar	\$ 15,936.12	\$ 11,401.32
Investment Income <sup>1</sup>	26,124.15	27,467.27
Organ Repair Donation <sup>2</sup>	-	5,500.00
Fundraising Initiatives <sup>3</sup>	-	1,000.00
	<b>\$ 42,060.27</b>	<b>\$ 45,368.59</b>

<sup>1</sup>Investment income is primarily drawn from distributions arising from our Canoe Financial investments

<sup>2</sup>Anonymous donation to cover the costs of the non-recurring organ repair

<sup>3</sup>Funds from flower donations in excess of flower expenses

## Schedule of Disbursements

For the year ended December 31, 2025

	<u>2024 Actual</u>	<u>2025 Budget</u>	<u>2025 Actual</u>
SALARIES	\$ 134,447	\$ 141,695	\$ 141,482
PENSIONS AND BENEFITS	25,401	23,941	23,804
CAR AND BOOK ALLOWANCE	1,166	1,200	-
CONTINUING EDUCATION	1,758	2,390	700
PULPIT SUPPLY	2,642	2,250	370
<b>Salaries and Allowances</b>	<b>\$ 165,414</b>	<b>\$ 171,476</b>	<b>\$ 166,356</b>
PREMISES:			
INSURANCE	9,159	\$ 11,700	\$ 11,734
SNOW REMOVAL	6,763	7,500	9,582
ELECTRICITY	8,881	11,000	14,860
WATER	2,298	2,400	3,020
FUEL	3,336	1,440	630
REPAIRS AND MAINTENANCE	8,095	8,250	14,104
CLEANING CONTRACT/SUPPLIES	2,080	1,350	1,025
ENERGY & FOOTPRINT INITIATIVES	2,187	13,230	9,295
<b>Premises</b>	<b>\$ 42,799</b>	<b>\$ 56,870</b>	<b>\$ 64,250</b>
ADMINISTRATION:			
OFFICE PHOTOCOPIER	\$ 4,988	\$ 1,500	\$ 181
OFFICE SUPPLIES	512	800	552
COMPUTERS / INTERNET	808	1,000	561
ACCOUNTING SERVICES	296	200	58
TELEPHONE	644	750	461
POSTAGE	96	250	280
BANK CHARGES	799	850	797
<b>Administration</b>	<b>\$ 8,143</b>	<b>\$ 5,350</b>	<b>\$ 2,890</b>
<b>Total Premises and Administration</b>	<b>\$ 50,942</b>	<b>\$ 62,220</b>	<b>\$ 67,140</b>

(continued on next page)

**Schedule of Disbursements (Continued from Previous Page)**

For the year ended December 31, 2025

	<u>2024 Actual</u>	<u>2025 Budget</u>	<u>2025 Actual</u>
<b>PROGRAM COMMITTEES:</b>			
WORSHIP	\$ 89	\$ 200	\$ 186
PASTORAL CARE	150	250	186
CHRISTIAN DEVELOPMENT	150	200	-
JUSTICE	352	350	-
GREEN TEAM	75	100	100
CONGREGATIONAL LIFE / MEMBERSHIP	481	550	655
ART GALLERY	-	-	-
TRINITY PRIDE	100	100	100
CHURCH COUNCIL & GOVERNANCE	177	300	-
SEARCH COMMITTEE	-	-	-
SUSTAINABILITY	176	500	127
MUSIC - PROGRAM	751	2,000	550
MUSIC - ORGAN MAINTENANCE	1,637	2,000	2,288
MUSIC - ORGAN SUPPLY	805	800	900
MUSIC - NON-ROUTINE MAINTENANCE	2,619	5,500	5,353
UCC ANNUAL ASSESSMENT	9,342	9,903	9,903
OBSERVER SUBSCRIPTIONS	90	100	30
TECHNOLOGY/COMMUNICATIONS	2,383	1,500	577
<b>Program Committees</b>	<b>\$ 19,377</b>	<b>\$ 24,353</b>	<b>\$ 20,955</b>

# Investment Committee

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In 2017, Trinity United Church set up an Investment Management Committee (IMC) to develop a structured approach to the investment of liquid funds that had accumulated over time through the Local Fund. The committee is a sub-committee of the Board of Trustees and proposals for investment are approved by Trinity Council.

In May 2025, Trinity received a Bequest from a long serving member of the congregation. The IMC met with Frontier Capital, and it was decided to invest \$85,000 (a major portion of the bequest), in the Canoe Enhanced Income Portfolio Class Fund Series A. This was aligned with Trinity’s low-risk tolerance and balanced investment objective.

## 2025 Financial Results

Date	Fund	Fund Total	Frontier Capital Balance	Investment Income deposited in Trinity Bank account for 2025
<b>Jan 1, 2025</b>	Canoe Global Equity Fund Series T6	\$358,408.82	<b>\$489,432.20</b>	
	Canoe Bond Advantage Fund Series D	\$131,023.38		
<b>June 23, 2025</b>	Canoe Enhanced Income Portfolio Class A Series A	\$85,000 Bequest		
<b>Dec 31, 2025</b>	Canoe Global Equity Fund Series T6	\$368,911.05	<b>\$588,942.75</b>	<b>\$27,119.83</b>
	Canoe Bond Advantage Fund Series D	\$132,323.74.		
	Canoe Enhanced Income Portfolio Class A Series A	\$87,707.96		

Since January 1, 2025, the change in value of the Investments is \$99,510.55 (which includes the June 2025 bequest)

Investment income in 2025 was \$27,119.83 and additional unit funds were added to the portfolio from Management Fee Rebates and Distributions from the Bequest Fund.

**Note:** The Investment Management Committee in conjunction with Mark Cuddy, Treasurer, continues to receive the monthly earnings of the Investment funds. These are deposited in the Trinity General Bank account to defray operating expenses.

The members of the Investment Management Committee are Janice Stonehouse, Helen Barkley and Ken Graham.

# **2026 Proposed Budget**

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Projected 2026 revenues and expenses combine to leave Trinity with a forecasted **operational deficit of \$41,701**. Trinity intends on applying a \$20,000 capital transfer from the Manse Housing Allowance to reduce the **net deficit to \$21,701**.

Revenues are expected to increase by \$4.1K from actual 2025 revenues primarily due to a projected increase in congregational givings by \$10K offset by a reduction in other revenue of \$5K. All other revenue sources (i.e. fundraising, rental and investment income) are projected to come in close to the 2025 actual revenues. No provision is made in the budget from bequests. Expenses are also expected to increase by about \$11.7K from actual 2025 expenses primarily due to increased salary costs, a provision to install a new electronic sign and an increase in the local outreach budget.

The \$7.1K net increase in expenses over revenues will bring the actual deficit of \$34.1K in 2025 to the estimated operational deficit of 2026 to \$47.1K.

## **Revenues**

Projected revenues for 2026 reflect that income from congregational givings will increase by \$10K. This estimation arises from increased pledges identified during the fall 2025 stewardship campaign and the increase in congregational support will contribute to greater financial stability.

The 2026 budget for other income is set \$5K lower than 2025 actual revenues as it does not anticipate any special donations.

Fundraising, rentals and investment income will remain stable with 2025 results. Investment income will be derived from the monthly distribution income from our holdings with Frontier Capital Funds.

*(continued on next page)*

## **Expenses**

Salary costs will increase 8.6K over the 2025 actual level:

- New minister's compensation is projected to be full time with Trinity contributions to UCC pension & benefits
- Music director compensation is based on Royal Canadian College of Organists recommended salaries
- Custodian wages will be 11 hours per week from December 1 to March 31 and 8 hours per week April 1 to November 30
- All staff salaries will reflect the 2.6% cost of living allowance increase identified by the UCC

Overall, premises expenses are expected to increase by \$1.8K. This increase is the net result of regular building costs decreasing by \$4.9K offset by an increase in major infrastructure repairs of \$6.7K.

- Routine operational building costs in 2025 are expected to decrease by about \$4.9K over actual 2025 costs primarily due anticipated savings in repairs and maintenance costs. In 2025, repair costs included significant expenses related to repair of a sewer line and for the installation of an AED device.
- With the installation of heat pumps, electricity costs will rise, while fuel costs will be eliminated; overall cost for heat, power and water is expected to be comparable to 2025 actual costs
- Non-routine infrastructure projects include provision of an electronic sign (\$16K) which is subject to city of Ottawa and congregational approval.

The administration budget reflects a provision of \$3.6K against actual expenses in 2025 of \$2.9K. Administrative expenses have significantly decreased due to the termination of the photocopier lease through the purchase of smaller but adequate printer/copier. Also more favourable terms have been obtained for internet and phone services.

Committees will continue to retain modest budgets for church programs with the most significant expenses related to the annual United Church of Canada assessment, the music program and communications. Overall expenses are expected to decrease by \$1K

Trinity Council approved a 10% (\$1.6K) increase in the level of support provided to the Trinity Outreach Committee. The majority of these funds are directed to support the food bank at the Caldwell Family Centre which has seen a significant increase in pressure on its services to the community.

## ***Looking Forward***

Trinity is projecting an operational deficit of \$41.7K deficit in 2026. Of this amount, there are one-time provisions amounting to \$17K for the installation of an electronic sign (\$16K) and support for the search process for a new minister (\$1K). The remaining difference of about \$24.7K can be considered a structural deficit whereby projected revenues fall short of relatively fixed expenses related to salaries, building and program costs.

The cash requirements for funding the \$41.7K deficit will necessitate drawing capital from our investment base.

As a starting point, we plan to continue to transfer of \$20K from the Manse Housing Allowance Fund. However, we are also projecting the need to draw down about \$30-35K of the capital portion of our Canoe investments to manage both the deficit and to meet the working capital needed (\$16.4K) to complete our refugee projects.

Fortunately, the church has accumulated significant investment reserves that can be drawn upon to manage any financial shortfalls that may arise over the next many years. Our mutual fund, short term investments and cash balances currently exceed \$600K and provide a stable financial basis while efforts are made to devise long term sustainability strategies to deliver our mission and activities.

## ***Trinity's Financial Team***

Finance results are dependent on the effort of a team of individuals that ensure that financial records are prepared with proper accuracy, timeliness and due diligence. In this regard, I would like to express my sincere thanks to the finance team of Courtney Sladden, Helen Shaw, David Gibb and Ian Mackay.

Congregational donations are vital, and as always, deeply appreciated. Thank you for your generosity.

Mark Cuddy

Treasurer

January 20, 2026

# Trinity United Church

## Proposed Budget for 2026

<b>PROJECTED RECEIPTS AND DISBURSEMENTS</b>				
<b>RECEIPTS</b>	<b>2024 Actual</b>	<b>2025 Budget</b>	<b>2025 Actual</b>	<b>2026 Budget</b>
<b>LOCAL FUND:</b>				
LOCAL - REGULAR	\$ 139,072	\$ 140,000	\$ 139,611	\$ 150,000
LOCAL - BAZAAR	15,936	13,000	11,401	11,000
LOCAL - OTHER GIFTS	-	300	5,500	300
LOCAL - OTHER FUNDRAISING	-	3,000	1,000	1,000
BEQUEST INCOME	8,157	-	96,929	-
RENTALS	42,078	40,000	46,748	46,000
INVESTMENT INCOME	26,124	26,000	27,467	27,500
<b><i>Total Local Funds (Receipts)</i></b>	<b>\$ 231,367</b>	<b>\$ 222,300</b>	<b>\$ 328,656</b>	<b>\$ 235,800</b>
<b>FLOW-THROUGH RECEIPTS:</b>				
DONATIONS FOR SPECIAL PURPOSES	\$ 3,513	\$ 4,000	\$ 4,575	\$ 4,000
MISSION AND SERVICE FUND	24,609	24,500	22,196	24,500
<b><i>TOTAL PLANNED RECEIPTS</i></b>	<b>\$ 259,489</b>	<b>\$ 250,800</b>	<b>\$ 355,427</b>	<b>\$ 264,300</b>
<b>EXPENDITURES</b>				
<b>LOCAL FUND:</b>				
SALARIES/CONTRACTS & ALLOWANCES	\$ 165,414	\$ 171,476	\$ 166,356	\$ 174,943
PREMISES	42,799	56,870	64,250	66,100
ADMINISTRATION	8,143	5,350	2,890	3,550
PROGRAM COMMITTEES AND OTHER	19,377	24,353	20,955	19,908
LOCAL OUTREACH	11,400	11,400	11,400	13,000
<b><i>Total Local Fund (Expenditures)</i></b>	<b>\$ 247,133</b>	<b>\$ 269,449</b>	<b>\$ 265,851</b>	<b>\$ 277,501</b>
<b>FLOW-THROUGH EXPENDITURES:</b>				
DONATIONS FOR SPECIAL PURPOSES	\$ 3,513	\$ 4,000	\$ 4,575	\$ 4,000
MISSION AND SERVICE FUND	24,609	24,500	22,196	24,500
<b><i>TOTAL PLANNED DISBURSEMENTS</i></b>	<b>\$ 275,255</b>	<b>\$ 297,949</b>	<b>\$ 292,622</b>	<b>\$ 306,001</b>
<b><i>OPERATIONAL SURPLUS (DEFICIT)</i></b>	<b>\$ (15,766)</b>	<b>\$ (47,149)</b>	<b>\$ 62,805</b>	<b>\$ (41,701)</b>
CAPITAL TRANSFER	-	-	20,000	20,000
<b><i>NET SURPLUS (DEFICIT)</i></b>	<b>\$ (15,766)</b>	<b>\$ (47,149)</b>	<b>\$ 82,805</b>	<b>\$ (21,701)</b>

	2024 Actual	2025 Budget	2025 Actual	2026 Budget
<b>SALARIES &amp; ALLOWANCES:</b>				
SALARIES	\$ 134,447	\$ 141,695	\$ 141,482	\$145,729
PENSIONS AND BENEFITS	25,401	23,941	23,804	25,231
CAR AND BOOK ALLOWANCE	1,166	1,200	-	-
CONTINUING EDUCATION	1,758	2,390	700	1,733
PULPIT SUPPLY	2,642	2,250	370	2,250
<b><i>Salaries and Allowances</i></b>	<b>\$ 165,414</b>	<b>\$ 171,476</b>	<b>\$ 166,356</b>	<b>\$ 174,943</b>
<b>PREMISES:</b>				
INSURANCE	\$ 9,159	\$ 11,700	\$ 11,734	\$ 12,000
SNOW REMOVAL	6,763	7,500	9,582	9,000
ELECTRICITY	8,881	11,000	14,860	15,500
WATER	2,298	2,400	3,020	3,000
FUEL	3,336	1,440	630	-
REPAIRS AND MAINTENANCE	8,095	8,250	14,104	9,250
CLEANING SUPPLIES	2,080	1,350	1,025	1,350
MAJOR INFRASTRUCTURE REPAIRS	2,187	13,230	9,295	16,000
<b><i>Premises</i></b>	<b>\$ 42,799</b>	<b>\$ 56,870</b>	<b>\$ 64,250</b>	<b>\$ 66,100</b>
<b>ADMINISTRATION:</b>				
OFFICE PHOTOCOPIER	\$ 4,988	\$ 1,500	\$ 181	\$ 500
OFFICE SUPPLIES	512	800	552	500
COMPUTERS / INTERNET	808	1,000	561	600
ACCOUNTING SERVICES	296	200	58	100
TELEPHONE	644	750	461	500
POSTAGE	96	250	280	400
BANK CHARGES	799	850	797	950
MISC.		-		
<b><i>Administration</i></b>	<b>\$ 8,143</b>	<b>\$ 5,350</b>	<b>\$ 2,890</b>	<b>\$ 3,550</b>
<b><i>Total Premises and Administration</i></b>	<b>\$ 50,942</b>	<b>\$ 62,220</b>	<b>\$ 67,140</b>	<b>\$ 69,650</b>

	2024 Actual	2025 Budget	2025 Actual	2026 Budget
<b>PROGRAM COMMITTEES:</b>				
WORSHIP	\$ 89	\$ 200	\$ 186	\$ 200
PASTORAL CARE	150	250	186	250
CHRISTIAN DEVELOPMENT	150	200	-	200
JUSTICE	352	350	-	350
GREEN TEAM	75	100	100	100
CONGREGATIONAL LIFE	481	550	655	550
TRINITY PRIDE	100	100	100	100
CHURCH COUNCIL & GOVERNANCE	177	300	-	300
SEARCH COMMITTEE	-	-	-	1,000
SUSTAINABILITY	176	500	127	-
MUSIC-CHORAL & PIANO	751	2,000	550	1,500
MUSIC-ORGAN & INSTRUMENT	1,637	2,000	2,288	2,300
ORGANIST SUPPLY	805	800	900	1,000
NON_ROUTINE ORGAN REPAIR	2,619	5,500	5,353	-
UCC ANNUAL ASSESSMENT	9,342	9,903	9,903	10,958
BROADVIEW MAGAZINE (NET)	90	100	30	100
TECHNOLOGY/COMMUNICATIONS	2,383	1,500	577	1,000
<b><i>Program Committees</i></b>	<b>\$ 19,377</b>	<b>\$ 24,353</b>	<b>\$ 20,955</b>	<b>\$ 19,908</b>
LOCAL OUTREACH	\$ 11,400	\$ 11,400	\$ 11,400	\$ 13,000
<b><i>LOCAL EXPENDITURES</i></b>	<b>\$ 247,133</b>	<b>\$ 269,449</b>	<b>\$ 265,851</b>	<b>\$ 277,501</b>
<b>FLOW-THROUGH EXPENDITURES:</b>				
DONATIONS FOR SPECIAL PURPOSES	\$ 3,513	\$ 4,000	\$ 4,575	\$ 4,000
MISSION AND SERVICE FUND	24,609	24,500	22,196	24,500
<b><i>TOTAL Disbursements</i></b>	<b>\$ 275,255</b>	<b>\$ 297,949</b>	<b>\$ 292,622</b>	<b>\$ 306,001</b>

## Membership Statistics for 2025

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### Congregational Records

Total persons: 306

Members: 161

Adherents (in church records): 145

Born this year: 0

### Membership Status

Active	183
Inactive	107
Children	7
Children in Programming	5
University Students	3
Non-resident	4
Clergy	3
Staff (including ministers)	5

### Ceremonies at (or conducted by) Trinity

Baptisms	0
Marriages	0
Funerals & Memorials	3

In 2025 the survey to validate membership was not sent out as had been intended. In 2026 we hope to get a more accurate account of our membership numbers.

If there are any changes in membership or any contact information needs to be updated, please notify the office at [office@trinityunitedottawa.ca](mailto:office@trinityunitedottawa.ca) or you can call 613-225-3627.

~ submitted by Courtney Sladden, Office Administrator

**TRINITY UNITED CHURCH  
MINUTES OF THE CONGREGATIONAL ANNUAL MEETING  
IN PERSON, AND BY ZOOM**

February 2, 2025 - 11:30am

**Call to order & opening prayer**

Reverend Wayne Menard called the meeting to order at 11:35, with 36 participants in the Sanctuary and at least a further 3 attending virtually via Zoom. Reverend Wayne opened the meeting with a prayer.

**Appointment of Chairperson and Secretary**

Motion: Reverend Wayne called for a motion that Dave Gibb be appointed as Chair and Karen Afghan as Secretary of this meeting (Harold Sheehan/Stan Piechocinski), carried.

**Approval of Agenda**

Motion: (Jodi Francis /Danielle Parenteau) that the agenda be approved with the date amended.

**Approval of Congregational Meeting Minutes of Feb.4, 2024.**

An error was noted in the minutes of the 2024 ACM. The heading of item 14 on page 67 should read 2024 Budget.

Motion: (Stan Piechoncinski/Sheila McHugh) that the amended minutes of the congregational meeting held on February 4, 2024 be approved as printed in the 2024 Annual Report.

**Business Arising from 2024 Annual Congregational Meeting**

There was none.

**Trinity Jubilee Foundation**

Rosemary Gibb reported that in 2024, the TJF Board of Directors consisted of Rosemary Gibb (President), Mark Cuddy (Secretary), and Dave Gibb (Treasurer). Directors at Large were Danielle Parenteau, Helen Barkley, Mary Martineau, and Helen Shaw. Of the 17 funding applications received in 2024, TJF provided a total of \$19,000, distributed among four programs.

**TEMBO (Tanzania Education and Micro-Business Opportunity) was awarded \$5000**

**The Malawi Water Project (Healthy Lives International)**, requested and received \$4000. They provided an informative video for Trinity's May 12 TJF Sunday Service.

**Embrace International Foundation** sought and received \$5000 for their "Engaging Rural Ugandan Teachers in E-Learning for Students Living with Disabilities".

**ALDO** (Amazing Love Development Organization) has developed The Girls Empowerment Program.

Each congregation member will be receiving a copy of TJF's Annual Report next month, where they will find more information on each of these programs. The AGM will be held following the church service on February 9, 2025. It will be in Tait Hall and all are welcome. The TJF committee are looking for one interested person to join the TJF Board.

On behalf of the Board Rosemary thanked the Trinity congregation for its interest in, and support of these very worthy programs.

### **Committee Reports**

Motion: that all the reports be accepted as printed in the 2024 Annual Report, with the exception of the Finance Committee Report and the Ministry & Personnel Report which are to be considered later. (Harold Sheehan /Irene Savage) Carried.

### **Ministry & Personnel Committee Report**

Jennifer summarized the Ministry and Personnel report as printed starting on page 39 of the Annual report. She thanked Kathryn Holman, Derek Kitchen and Arlene Smith for their care and compassion, helping the staff to shine, and Mark Cuddy for overseeing payroll benefits and all things that allow staff to be paid on time. Jennifer then went on to mention staff highlights, which can be found in the report. Finally she thanked the staff for their hard work and dedication over the past year.

Motion: that the 2024 Ministry and Personnel's Committee's report be accepted. Jennifer Grant/Sheila Meggs) Carried.

Motion: that Karen Afghan, Jennifer Grant, Derek Kitchen and Arlene Smith be elected as members of the Ministry and Personnel Committee for 2025. (Jennifer Grant/Harold Sheehan) Carried.

### **Remembrances**

Reverend Wayne said a prayer and listed those long-time members who died in past year. They are:

Doreen Marshall, Pearl MacLellan, Arnold Burwell, Jennifer Cuddy, Pete Connolly, Rick Galway & Roy MacLeod

### **Thank-You's**

Dave Gibb expressed thanks to all our volunteers for the many ways they serve our congregation.

Committee Chairs: Virginia MacLatchy (Justice & Green Team), Mark Cuddy (Finance), Valerie Mullen and Jean Meldrum (Outreach), Harold Sheehan & Mike Velichka (Property), Rosemary Gibb and John Comfort (Worship), and Jennifer Grant (Ministry and Personnel). Also Kristi Conway is concluding her terms with Council.

## **2024 Financial Report**

Mark reviewed the 2024 Financial and Investment Reports which can be found on page 44 of the annual report.

Motion: That the congregation accept the 2024 financial statements as presented in the 2024 Annual Report and as reviewed for reasonableness by Church Council at its meeting of January 21, 2025 Motion (Mark Cuddy/Ian MacKay ) Carried.

## **2025 Budget**

Mark presented the proposed 2025 Budget as found on page 56 of the Annual report. Sheila Meggs explained that the investments in the organ are to bring it up to code. In response to a question about whether we had any investments in American holdings, Ken Graham responded that our investments are certified green and ethical, although the proportion of American holdings is unknown. There was some discussion around which investment would be the most appropriate from which to draw on for working capital. It was highlighted that we have already been drawing on the investment earnings and now need to draw on the capital of our investments. This is a big change. The church has over \$700K in investments, we have room, but not much. GIC's at 4-5%, they will probably roll over at lower rates. Will this decrease the investment income available in the next 2-3 years? We don't know to what extent the manse fund is a shared resource. The GIC's may be a better place to draw funds to support working capital than Frontier funds. Income from manse fund was used for supporting minister's housing allowance, now there is a distinct salary and so no housing allowance is needed. The manse fund is held by the Trustees.

There was a question about the city and warming center as a source of revenue. The City is looking at other longer term planning and will not be using our building this winter.

Motion: That the congregation approve the proposed 2025 budget which was endorsed by the Church Council at its January 21, 2025 meeting. (Mark Cuddy/ Ian MacKay) Carried.

## **Nominations Report**

Jennifer Grant nominated the following persons for election to Council:

No nominations for a first three year term

For a second three year term: Karen Afghan

Rosemary Gibb nominated Linda Hearty from the floor for a first 3 year term. She accepted the nomination

There were no new nominees to the Board of Trustees

Rev Wayne was nominated as Temporary Chair of Council until council can appoint a new chair or co-chairs, Karen Afghan as Executive Secretary of Council, and Mark Cuddy as Treasurer.

Motion: that the Nominations report be adopted and that the persons nominated be elected Karen Afghan and Linda Hearty as members of Council, and that Reverend Wayne be elected as Temporary Chair of Council, Karen Afghan be elected as Executive Secretary, and Mark Cuddy be elected as Treasurer (Jennifer Grant/ Ken Graham). Carried

### **Election of Chairs of Committees**

Jennifer advised that only members of Council, including the newly elected members, were allowed to vote on this motion.

The following people have consented to serve as Chairs and Co-Chairs of our committees (Jennifer Grant/Helen Barkley). Carried

Building Use Co-Ordinator	Mike Velichka
Trinity Justice	Pam Sheehan & Linda Hearty
Finance	Mark Cuddy
Outreach	Val Mullen and Jean Meldrum
Ministry and Personnel	Vacant
Property	Mike Velichka
Worship	Rosemary Gibb and John Comfort
Christian Development	Vacant
Refugee Committee	Mike Velichka & Pam Sheehan

### **Vacancies**

Motion: that council be empowered to fill vacancies. (Jennifer Grant /John Comfort) Carried.

### **New Business**

Ian MacKay announced Sustainability Committee is hosting a joint worship and workshop meeting Sunday March 2, 2025 following the Worship Service to discuss our ministerial priorities. This information will be used by council to help shape our activities to meet our budget. Lunch will be served.

### **Questions from the Floor**

It was pointed out that there were errors to the list of Committee chairs. Pam Sheehan and Linda Hearty took over as co-chairs of the Justice Committee in June for a 2 year term. Virginia MacLatchy ended her term as chair in June 2024. Virginia MacLatchy and Pam Sheehan were co-chairs for the refugee committee in 2024. Mike Velichka agreed to take Virginia's place in December of 2024 and continuing in 2025.

Motion: That the nominations report be amended to reflect these changes. (Virginia MacLatchy/Stan Piechocinski)

Karen Afghan thanked Dave Gibb for his work as co-chair/chair of council over the past 2 years.

Jodie Francis thanked council and chair for their work of the past year, noting the challenges of this past year.

There was a motion to adjourn at 12:45(Chris Tessier).

Reverend Wayne led the benediction which concluded the meeting.